

Creating a new website, or updating an existing one, can be a daunting prospect. The team at TurboWeb will guide you through the process - ensuring you have a quality product, on time and on budget.

Below is a basic overview to the stages and information required. If you have any queries or comments, please contact our team, as we continue to help.


**CLIENT CHECKLIST**
**Your Action Points**

- Collect up branding information and email to info@turboweb.co.uk
- Work with the Support to get your services working
- Organise automatic payment for monthly subscription invoice
- Start putting in content and photos
- Review designs and give feedback
- Give final approval
- Pay design invoice on 14 day terms
- Complete content
- Give final approval to activate site

